



Government of Pakistan  
Ministry of Planning, Development and Special Initiatives  
Public Private Partnership Authority (PPPA)



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Evaluation Report  
(As per Rule 35 of PPRA Rules 2004)

- 1 Name of Procuring Agency Public Private Partnership Authority (P3A)
- 2 Method of Procurement PPRA Rule 36 (B) Single Stage (Two Envelop)
- 3 Title of Procurement Procurement of stationery / tonners & general miscellaneous items
- 4 Tender Inquiry No. No. T-16/2022-23-ADMIN/P3A
- 5 PPRA Ref. No. TS-486827E
- 6 Date & Time of Bid Closing 02-08-2022 at 11:00 A.M.
- 7 Date & Time of Bid Opening 18-08-2022 at 11:30 A.M.
- 8 No. of Bids Received 3
- 9 Criteria of Bid Evolution Evaluated financially on bases of lowest quoted rates
- 10 Detail of Bids Evaluation As Follow

S. No.	Company Name	Total Office Solution			F.A Hashmi Traders		Capital Stationers	
		Description	Reqd. Quantity (Nos.)	Unit Rate (Rs.)	Total (Rs.)	Unit Rate (Rs.)	Total (Rs.)	Unit Rate (Rs.)
A.	Stationary Items							
1	Paper A4 (AA, 80g)	300	1,404.00	421,200.00	1,518.66	455,598.00	1,901.25	570,375.00
2	Paper Legal (AA, 80g)	30	1,679.00	50,370.00	1,833.39	55,001.70	2,281.50	68,445.00
3	Paper A4 (70g)	100	1,240.00	124,000.00	1,338.48	133,848.00	1,749.15	174,915.00
4	Sharpener (Plastic Germany)	100	10.30	1,030.00	23.40	2,340.00	12.29	1,229.00
5	Eraser Soft AL-30 (Pelican)	100	41.00	4,100.00	49.14	4,914.00	52.65	5,265.00
6	Correction Fluid Pen (fine quality)	100	48.00	4,800.00	56.16	5,616.00	53.82	5,382.00
7	Scotch Tape (1")	100	48.00	4,800.00	51.48	5,148.00	49.14	4,914.00
8	Scotch Tape (2")	50	96.00	4,800.00	102.96	5,148.00	98.28	4,914.00
9	Punch Double (KVV-trio, Medium 2-hole)	50	700.00	35,000.00	463.32	23,166.00	1,345.50	67,275.00
10	Punch Double (KVV-trio, No. 9330) Heavy Duty large	2	16,269.00	32,538.00	18,720.00	37,440.00	19,305.00	38,610.00
11	Punch Single Hole (Fine Quality) (15 to 20 sheets)	50	91.00	4,550.00	210.60	10,530.00	270.27	13,513.50
12	Stapler Machine (deli No. 0326)	50	452.00	22,600.00	549.90	27,495.00	620.10	31,005.00
13	Stapler Machine Heavy Duty (M&G, Deli or equivalent)	2	5,061.00	10,122.00	3,861.00	7,722.00	6,903.00	13,806.00
14	Stapler Pins (Dollar 24/6)	100	54.00	5,400.00	57.33	5,733.00	69.03	6,903.00
15	Staple Pins Remover SDI No. 1160 or equivalent)	50	82.00	4,100.00	84.24	4,212.00	99.45	4,972.50
16	UHU Glue Stick (21g)	50	287.00	14,350.00	204.75	10,237.50	148.59	7,429.50
17	UHU Glue Stick (8g)	50	103.00	5,150.00	77.22	3,861.00	56.16	2,808.00
18	Pilot G-1 Grip AGP 0.7 (Blue) (6Pkt. 1x12)	200	78.00	15,600.00	169.65	33,930.00	93.60	18,720.00


19	Pilot G-1 Grip AGP 0.7 (Black) (3Pkt. 1x12)	150	78.00	11,700.00	169.65	25,447.50	93.60	14,040.00
20	Pilot G-1 Grip AGP 0.7 (Red) (1Pkt. 1x12)	50	78.00	3,900.00	169.65	8,482.50	93.60	4,680.00
21	Ball Point Piano 0.8mm (15Pkt. 1x12) Blue	500	10.04	5,020.00	11.41	5,705.00	15.21	7,605.00
22	Ball Point Piano 0.8mm (6Pkt. 1x12) Black	200	10.04	2,008.00	11.41	2,282.00	15.21	3,042.00
23	Ball Point Dollar Pointer (Blue) (soft liner 0.3mm0)	100	22.00	2,200.00	23.40	2,340.00	28.08	2,808.00
24	Ball Point Dollar Pointer (Black) (soft liner 0.3mm0)	50	22.00	1,100.00	23.40	1,170.00	28.08	1,404.00
25	Lead Pencil (HB Goldfish) 5000 (3Pkt. 1x12)	100	14.24	1,423.50	12.87	1,287.00	16.13	1,612.50
26	Post it Pad 3x5 (Pronoti)	100	133.00	13,300.00	163.80	16,380.00	134.55	13,455.00
27	Highlighters (Pelican / Piano ro equivalent) (Different colors)	100	48.00	4,800.00	46.80	4,680.00	64.35	6,435.00
28	L Shape Plastic Folders A-4, Nokya	150	33.00	4,950.00	33.46	5,019.00	29.25	4,387.50
29	L Shape Plastic Folders Legal, Nokya	100	44.00	4,400.00	51.48	5,148.00	32.76	3,276.00
30	Peon Book (95 sheets) Tayaba or equivalent)	12	103.00	1,236.00	234.00	2,808.00	134.55	1,614.00
31	Letter Dispatch register (10 No.) Tayaba	4	913.00	3,652.00	514.80	2,059.20	1,368.90	5,475.60
32	Log Book (No.6) Tayaba	12	445.00	5,340.00	772.20	9,266.40	684.45	8,213.40
33	Stock Register	4	374.00	1,496.00	351.00	1,404.00	819.00	3,276.00
34	Simple Register	12	356.00	4,272.00	351.00	4,212.00	228.15	2,737.80
35	Ink (Fine quality) blue	6	42.00	252.00	70.20	421.20	58.50	351.00
36	Ink (Fine quality) black	2	42.00	84.00	70.20	140.40	58.50	117.00
37	Ink (Red)	2	42.00	84.00	70.20	140.40	58.50	117.00
38	Paper Clips (36mm) Three Flowers	36	54.00	1,944.00	47.97	1,726.92	54.99	1,979.64
39	Plastic Table Schedule Stand	60	702.00	42,120.00	585.00	35,100.00	731.25	43,875.00
40	Post if Flags (3M)	100	302.00	30,200.00	234.00	23,400.00	497.25	49,725.00
41	Post if Flags Pronotti5 colour	100	73.00	7,300.00	93.60	9,360.00	102.96	10,296.00
42	ZD Nokyo Ring File 1314 (38mm)	300	433.00	129,900.00	397.80	119,340.00	415.35	124,605.00
43	ZD Nokyo Ring File 1314 (25mm)	200	386.00	77,200.00	397.80	79,560.00	409.50	81,900.00
44	Transparent File A/4 Euro	100	58.00	5,800.00	58.50	5,850.00	70.20	7,020.00
45	Calculator (Casio MJ-120-w)	12	585.00	7,020.00	479.70	5,756.40	666.20	7,994.40
46	Paper Separator 12 leaves Plastic China	200	115.00	23,000.00	152.10	30,420.00	146.25	29,250.00
47	Paper Cutter (Cutter knife Haixin)	36	91.00	3,276.00	163.80	5,896.80	79.56	2,864.16
48	Paper Cutter Blades (pkt.)	6	157.00	942.00	175.50	1,053.00	140.40	842.40
49	Drafting Spiral Pad Alfalah A-4 (Fine Quality)	100	211.00	21,100.00	292.50	29,250.00	339.30	33,930.00
50	Drafting Spiral Pad Alfalah 1241 (Fine Quality)	100	174.00	17,400.00	175.50	17,550.00	189.54	18,954.00
51	Note Pads (Large)B/5#1248	100	199.00	19,900.00	218.79	21,879.00	339.30	33,930.00
52	Note Pads (Small)B/5#1248	100	109.00	10,900.00	128.70	12,870.00	269.10	26,910.00
53	Envelop A-4 (Brown)	500	4.57	2,285.00	7.02	3,510.00	3.80	1,901.25
54	Envelop Legal (Brown)	200	5.78	1,156.00	11.70	2,340.00	5.27	1,053.00
55	Toners Printer HP 1320 (49A) original	24	12,870.00	308,880.00	17,667.00	424,008.00	2,457.00	58,968.00
56	Toners Printer HP 2015 (53A) original	24	12,870.00	308,880.00	15,210.00	365,040.00	2,457.00	58,968.00
57	Toners Printer HP LaserJet ML 400 (80A) original	12	18,720.00	224,640.00	14,040.00	168,480.00	2,457.00	29,484.00

58	Toners Printer HP LaserJet Pro M252 (201A - original)	3	37,440.00	112,320.00	52,650.00	157,950.00	18,135.00	54,405.00
59	Toners Printer HP LaserJet Pro M28 (original)	3	14,040.00	42,120.00	10,179.00	30,537.00	3,948.75	11,846.25
60	Toners For Color Printer HP LaserJet Pro HP 479 (415A - original)	3	105,750.00	317,250.00	109,395.00	328,185.00	-	-
61	Toners For Color Printer HP LaserJet Pro 200 (M251nw) 131A - original	3	30,420.00	91,260.00	55,341.00	166,023.00	18,135.00	54,405.00
62	Toners For Color Printer HP LaserJet Pro 404dn (76A - original)	3	25,799.00	77,397.00	20,978.10	62,934.30	15,795.00	47,385.00
63	Toners For Color Printer HP LaserJet Pro 400 M401a (80 A- original)	3	19,890.00	59,670.00	15,444.00	46,332.00	3,685.50	11,056.50
64	Toners For Color Printer HP LaserJet Pro 150A (117A- original)	3	87,750.00	263,250.00	77,220.00	231,660.00	40,950.00	122,850.00
65	Toners Photocopier Panasonic (DP-8016) Original	8	5,405.00	43,240.00	3,088.80	24,710.40	5,265.00	42,120.00
66	Toners Photocopier Konica Minolta Bizhub 450i - Original	6	15,444.00	92,664.00	32,643.00	195,858.00	-	-
67	Binding Tapes 1'	12	73.00	876.00	186.82	2,241.85	64.35	772.20
68	Binding Tapes 1'.5"	24	109.00	2,616.00	160.29	3,846.96	87.75	2,106.00
69	Binding Tapes 2'	24	135.00	3,240.00	212.94	5,110.56	128.70	3,088.80
70	Binding Sheets	15	644.00	9,660.00	599.04	8,985.60	2,047.50	30,712.50
71	Spiral For Binding (Size:10)	300	30.00	9,000.00	15.21	4,563.00	19.89	5,967.00
72	Spiral For Binding (Size:12)	300	33.00	9,900.00	20.59	6,177.60	26.91	8,073.00
73	Spiral For Binding (Size:14)	300	41.00	12,300.00	25.74	7,722.00	30.42	9,126.00
74	Spiral For Binding (Size:16)	300	47.00	14,100.00	33.93	10,179.00	40.95	12,285.00
75	Transparent Plastic File	100	53.00	5,300.00	64.35	6,435.00	70.20	7,020.00
76	File Binding Strip	100	36.00	3,600.00	70.20	7,020.00	40.95	4,095.00
77	Scotch Tape Dispenser	12	187.00	2,244.00	141.57	1,698.84	222.30	2,667.60
78	Office tag File	300	43.00	12,900.00	14.16	4,247.10	52.65	15,795.00
79	Board Duster	1	29.00	29.00	45.63	45.63	93.60	93.60
80	White Board Markers (Removeable) Black 12 + Blue 12 + Red 12	36	43.00	1,548.00	42.47	1,528.96	56.16	2,021.76
81	Permanent Marker	6	42.00	252.00	46.80	280.80	52.65	315.90
82	File Tray in-Out Letter (Steel or equivalent)	12	1,580.00	18,960.00	819.00	9,828.00	1,638.00	19,656.00
83	Foot Scale Steel 12'	24	44.00	1,056.00	70.20	1,684.80	76.05	1,825.20
84	Visiting Card Album (256 Nos.) Orionor	12	544.00	6,528.00	561.60	6,739.20	877.50	10,530.00
85	Wall Clock (Champion) or equivalent	12	760.00	9,120.00	2,925.00	35,100.00	842.40	10,108.80
86	USB Flash Drive 32 GB (HP/Kingston)	6	725.00	4,350.00	819.00	4,914.00	819.00	4,914.00
87	USB Flash Drive 64 GB (HP/Kingston)	6	784.00	4,704.00	1,117.00	6,702.00	1,263.60	7,581.60
88	Cell AA (+AAA) Energizer (MAX)	300	129.00	38,700.00	152.10	45,630.00	175.50	52,650.00
89	Cell AA (AA2) Energizer (MAX)	100	129.00	12,900.00	152.10	15,210.00	175.50	17,550.00
90	Reinforcement Ring	5	35.00	175.00	117.00	585.00	35.10	175.50
	<b>TOTALS (A)</b>		<b>426,884.97</b>	<b>3,362,799.50</b>	<b>468,411.23</b>	<b>3,733,388.52</b>	<b>165,753.25</b>	<b>2,322,776.36</b>
B.	<b>General Misc. Items</b>							

S. No.	Company Name	Reqd. Quantity (Nos.)	Total Office Solution		F.A Hashmi Traders		Capital Stationers	
	Description	Reqd. Quantity (Nos.)	Unit Rate (Rs.)	Total (Rs.)	Unit Rate (Rs.)	Total (Rs.)	Unit Rate (Rs.)	Total (Rs.)
91	Tissue Box Rose Petal (Multi Color) 300 sheets 150x2	500	252.00	126,000.00	272.61	136,305.00	327.60	163,800.00
92	Tissue Rolls (Rose Petal)	1000	82.00	82,000.00	70.20	70,200.00	79.56	79,560.00
93	Hand wash SUUMI (Imported fine quality)	200	193.00	38,600.00	538.20	107,640.00	269.10	53,820.00
94	Air Freshner	200	351.00	70,200.00	397.80	79,560.00	193.05	38,610.00
95	Air Freshner (For automatic Air Freshener Dispenser)	100	667.00	66,700.00	637.65	63,765.00	456.30	45,630.00
96	Max Liquid Bottle 500ml	50	252.00	12,600.00	418.86	20,943.00	327.60	16,380.00
97	Lemon Max Bar	24	52.00	1,248.00	36.27	870.48	70.20	1,684.80
98	Sweep Bathroom cleaner	150	140.00	21,000.00	77.22	11,583.00	152.10	22,815.00
99	Duster White Cotton Large (24' x 36')	36	41.00	1,476.00	52.65	1,895.40	70.20	2,527.20
100	Duster White Cotton Medium	48	37.00	1,776.00	424.71	20,386.08	44.46	2,134.08
101	Duster Yellow falalain (Medium)	48	36.00	1,728.00	38.61	1,853.28	40.95	1,965.60
102	Multi Surface Cleaner (Dettol - 1L - Lemon)	100	725.00	72,500.00	913.77	91,377.00	842.20	84,220.00
103	Garbage Plastic Bags (KG)	200	410.00	82,000.00	514.80	102,960.00	397.80	79,560.00
104	Surf Excel (1kg)	48	485.00	23,280.00	592.02	28,416.96	561.60	26,956.80
105	Mob with Stick	18	263.00	4,734.00	1,053.00	18,954.00	526.50	9,477.00
106	Harpic Bathroom Cleaner	50	326.00	16,300.00	373.23	18,661.50	374.40	18,720.00
107	Bath Soap (Lux 100g)	36	123.00	4,428.00	110.68	3,984.55	109.98	3,959.28
108	Glass Cleaner (Glint 500ml)	50	351.00	17,550.00	431.73	21,586.50	456.30	22,815.00
109	Towels	36	527.00	18,972.00	604.89	21,776.04	380.25	13,689.00
110	Baygone Spary	36	374.00	13,464.00	373.23	13,436.28	397.80	14,320.80
111	Broom	12	82.00	984.00	201.24	2,414.88	157.95	1,895.40
112	Scoth Brite (Foam)	36	99.00	3,564.00	84.82	3,053.52	58.50	2,106.00
113	Floor Wiper (Large Size)	10	293.00	2,930.00	760.50	7,605.00	292.50	2,925.00
114	Floor Wiper (Medium Size)	15	257.00	3,855.00	702.00	10,530.00	193.05	2,895.75
115	Floor Wiper (Small Size)	20	234.00	4,680.00	351.00	7,020.00	152.10	3,042.00
116	Furniture Polish (Spray Bottle)	100	503.00	50,300.00	585.00	58,500.00	561.60	56,160.00
	<b>TOTALS (B)</b>	<b>3123</b>	<b>7,155.00</b>	<b>742,869.00</b>	<b>10,616.69</b>	<b>925,277.47</b>	<b>7,493.65</b>	<b>771,668.71</b>
	<b>G. TOTALS (A+B)</b>		<b>434,039.97</b>	<b>4,105,668.50</b>	<b>479,027.92</b>	<b>4,658,665.99</b>	<b>173,246.90</b>	<b>3,094,445.07</b>
			<b>2nd Lowest</b>		<b>3rd Lowest</b>		<b>1st Lowest</b>	

  
Zia-ul-Mustafa  
Manager Accounts

  
Sadaqat Ali Khan  
Manager Coordination

  
Khizar Hayat  
Administration Supervisor



**P3A**  
**PARTNERSHIPS FOR**  
**GROWTH**



No. CA/P3A/Admin/PD.SI/46/9-2022

September 1, 2022

Subject: **MINUTES OF THE TECHNICAL / FINANCIAL BID OPENING FOR PROCUREMENT OF OFFICE STATIONERY / TONNERS & GENERAL MISC. ITEMS FOR P3A OFFICE.**

Public Private Partnership Authority (the, "P3A") advertised the Tender Notice" for procurement of office stationery / tonners & miscellaneous general items in the national press (one Urdu & one English newspaper) as well as uploaded on PPRA's website on August 2, 2022 through email request sent to PPRA.

2. August 18, 2022 at 1100 hours was the deadline for submission of bids by the interested bidders with bid opening at 1130 hours on the same date.

3. P3A received three (3) bids from the following interested bidders within due time:

- M/s Capital Stationers
- M/s Total Office Solution
- M/s F.A Hasmi Traders

**4. Technical Bids:**

The bids were opened by members of P3A's Tender Opening Committee at 1130 hrs on August 18, 2022 as per term of the RFP in the presence of representatives of the interested bidders, the attendance sheet is attached as Annex-A herewith.

**5. Technical Evaluation of Bids:**

After technical evaluation by the Tender Opening Committee, it is found that all three (3) bids were responsive. The detail of obtained marks by the bidders in the "Technical Evaluation" is as under:

i).	M/s Capital Stationers	85 Marks
ii).	M/s Total Office Solution	75 Marks
iii).	M/s F.A Hasmi Traders	90 Marks

**6. Financial Bids:**

Financial bids were opened by members of P3A's Tender Opening Committee on August 24, 2022 as per term of the RFP in the presence of representatives of the interested bidders, the attendance sheet is attached as Annex-B herewith.

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# P3A

## PARTNERSHIPS FOR GROWTH



### 7. Financial Evaluation of Bids:

After financial evaluation by the Tender Opening Committee, it is found that M/s Capital Stationers is 1<sup>st</sup> lowest with bid quoted amount of Pak Rs. 3,094,445.07. M/s Total Office Solution stands 2<sup>nd</sup> lowest with bid quoted amount of Pak Rs. 4,105,668.50 & M/s F.A Hashmi Traders was 3<sup>rd</sup> lowest with bid quoted amount of Rs. 4,658665.99. The complete details of financial evaluation of bids is as under:

S. No.	Name of Bidder	Description			Remarks
		Total Bid Quoted Amount (Rs.) (As Single Item)	Total Bid Quoted Amount (Rs.) (As Total Items)	Earnest Money Attached @ 3% Of Total Bid Quoted Amount (Rs.)	
1	M/s Capital Stationers	173,246.90	3,094,445.07		1 <sup>st</sup> Lowest
2	M/s Total Office Solution	434,039.97	4,105,668.50		2 <sup>nd</sup> Lowest
3	M/s F.A Hashmi Traders	479,027.92	4,105,668.50		3 <sup>rd</sup> Lowest

### 8. Summary of quoted financial bids:

- M/s Capital Stationers quoted the lowest bid an amounting to Rs. 3,094,445.07.
- It is also added that M/s Capital Stationers quote china made tonners in the financial bid instead of original tonners as mentioned in Section A (1) sub section (i) describing that "Upon each delivery of items as per Purchase Order, the supplier shall provide a certificate that each item of delivery is genuine, original and has not been refurbished in any manner" as well as it was also mentioned in the Annex-E (Financial Proposal) that all quoted tonners in the financial bid should be original.
- M/s Total Office Solution quoted the 2<sup>nd</sup> lowest financial bid an amounting to Rs. 434,039.97 & quoted rates for original HP tonners.
- M/s F.A Hashmi Traders stands as 3<sup>rd</sup> lowest financial bidder with the quoted amount of Pak Rs. 479,027.92/-

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# P3A

## PARTNERSHIPS FOR GROWTH



### 9. Recommendations:

- M/s Capital Stationers is the 1<sup>st</sup> lowest bidder with financial quoted amount of Rs. 3,094,445.07 but quoted the china made HP tonners instead of original HP tonners which have less price than original with low quality printing. M/s Capital Stationers also not quoted the rates for toner of color printer laser jet Pro HP 479 (415A) and toner for photocopier Panasonic Konica Minolta Bizhub 450i.
- M/s Total Office Solution quoted the 2<sup>nd</sup> lowest financial bid an amounting to Rs. 4,105,668.50 and recommended for award of contract for supply of Office Stationery / Tonners & General Miscellenious Items for the financial year 2022-23.

Zia-ul-Musafa  
Manager Accounts

Sadaqat Ali Khan  
Manager Coordination

Khizar Hayat  
Administration Supervisor

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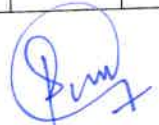
# TECHNICAL EVALUATION REPORT

**(As Per Rule 35 of PP Rules, 2004)**

- |                                   |                                                                                   |
|-----------------------------------|-----------------------------------------------------------------------------------|
| 1. Name of Procuring Agency:      | Public Private Partnership Authority (P3A)                                        |
| 2. Method of Procurement:         | <u>Single Stage Two Envelops</u>                                                  |
| 3. Title of Procurement:          | <u>Procurement of Office Stationery / Tonners and Miscellaneous General items</u> |
| 4. Tender Inquiry No.:            | <u>T-16/2022-23-ADMIN/P3A</u>                                                     |
| 5. PPRA Ref. No.                  | (TSE): TS-486827-E                                                                |
| 6. Date & Time of Bid Closing:    | 18-08-22 & Time: 11:00 AM                                                         |
| 7. Date & Time of Bid Opening:    | 18-08-22 & Time: 11:30 A.M                                                        |
| 8. No of Bids Received:           | 03                                                                                |
| 9. Criteria for Bid Evaluation:   | As per Tender Document of Annex-C (Points Base)                                   |
| 10. Details of Bid(s) Evaluation: |                                                                                   |

Sr. No.	Description	Total Points	Category Points	Marks Obtain		
				M/s Capital Stationers	M/s Total Office Solution	M/s Hasmi Traders
1	<b>Relevant Experience</b>	30				
	Experience of supply of office stationery & gen. misc. items if more than 5 years		30	30		30
	Experience of supply of office stationery & gen. misc. items if more than 3 years but less than 5 years		25		25	
	Experience of supply of office stationery & gen. misc. items if less than 3 years but more than 1 year		15			
2	<b>Financial Strength / Turnover</b>	35				
	The office stationery / gen. misc. items supplied is more than Rs. 10 million in last 3 years		35			35
	The office stationery / gen. misc. items supplied is more than Rs. 6 million in last 3 years		25	25	25	25
	The office stationery / gen. misc. items supplied is more than Rs. 3 million in last 3 years		10			
3	<b>Availability of Outlet, Shop or Office</b>	30				
	Shop, Outlet or office registered in the name of Firm/proprietor for the last 5 years		30	30		30
	Shop, Outlet or office registered in the name of Firm/proprietor for the last 3 years		20		20	
	Shop, Outlet or office registered in the name of Firm/proprietor for the last 1 years		10			
4	Satisfactory Certificate from different Clients (1 points for each Recommendation letter)	5	5	0	5	0
<b>Total Points</b>		<b>100</b>		<b>85</b>	<b>75</b>	<b>90</b>

  
Zia-ul-Mustafa  
Manager Accounts

  
Sadaqat Ali Khan  
Manager Coordination

  
Khizar Hayat  
Administration Supervisor